



GENERAL PARISH COUNCIL MEETING MINUTES

Pursuant to the Local Government Act 1972 (various sections), a General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

Monday 27 April 2026 at 18.30hrs

Prior to the meeting being formally constituted for Council business, the Chairman held a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

1. Attendances

Councillors Present – Cllr Moloney (Chairman), Cllr Martindale, Cllr Scanlon, Cllr Jackman, Cllr Benfield

In Attendance – Clerk

Members of the Public present. None

Apologies. County Cllr Fealey

Declaration of Disclosable Interests – None

2. **Minutes of last meeting.** Minutes of the meeting held on 23 March 2026 had been circulated and were deemed to have been read. **MINUTE:** Agreed unanimously.

3. Matters deferred from previous meetings:

- a. Updates to domain name (gov.uk) – Cllr Martindale advised the new domain name of grendonunderwoodparishcouncil.gov.uk has been registered and is now live. Cllr Martindale sought agreement to the new e-mail address format. **MINUTE:** e-mail format of CllrXYZ@grendonunderwoodparishcouncil.gov.uk (XYZ being the councillor surname) was agreed unanimously. **ACTION:** Clerk to confirm names of e-mail accounts with TEEC.

4. Planning Applications:

- a. Reserved Matters – new prison PL125/32256/CONDA: Ongoing. Edgcott Parish Council produced a flyer with the objective of encouraging residents to raise objections to the traffic management plan. It would be helpful if Grendon Underwood residents could also raise objections. **ACTION:** Chairman will ask Edgcott Parish Councillor to post the flyer to local Facebook groups.
- b. PL/26/022389/FA - 3, Oak Tree Cottages, Main Street – Proposed demolition of existing side/rear extension, erection of new single storey side/rear extension and two storey rear extension. **MINUTE:** Council has no objections. **ACTION:** Clerk to submit no comment to County.
- c. PL26/02414/FA - 50, Springhill Road – Part single, part two storey rear extension and front porch. **MINUTE:** Council has no objections. **ACTION:** Clerk to submit no comment to County.

- d. PL/26/02888/KA – Broadway House, Broadway – Proposed work to trees in conservation area. **MINUTE:** Council has no comment. **ACTION:** Clerk to submit no comment to County.
- e. Rosefield solar farm – ongoing.

5. Finance

5.1 Expense claims – **MINUTE:** Clerk expenses approved

5.2 Invoices/quotes:

- North Bucks Parishes Planning Consortium £20.00
- Grendon Underwood Village Hall £125.00
- Zurich Insurance £2751.01
- EON £45.60

MINUTE: All approved

5.3 Grants: incoming:
None

5.4 Grants: outgoing:
None

6. Environment

- 6.1 Playground lease – Cllr Jackman sought agreement that the proposed amendment should exclude any area within the “community area” but include the piece of ground on which the dog and general waste bins are situated. **MINUTE:** Agreed unanimously. **ACTION:** Cllr Jackman to contact Will Abbott to update the plan.
- 6.2 Village Gates – Reported on Fix My Street. Not a BC priority. **MINUTE:** Maintenance not currently scheduled due to other priorities.
- 6.3 Litter Bins – Installation was due to be completed imminently last month. **ACTION:** Clerk to seek confirmation of scheduled work date.
- 6.4 Springhill - abandoned vehicles update. Cllr Scanlon confirmed the prison is now being contacted to see if the vehicles can be removed.
- 6.5 Springhill – vandalised bus shelter. Reported to Thames Valley Police. The graffiti has been cleaned from the glass.
- 6.6 Community speed cameras – an e-mail from a resident has been acknowledged. **CLOSED**

7. Biodiversity

Cllr Moloney advised:

- A rare species of moth, namely a clifden nonpareil, has been identified locally
- BBOWT are making a local documentary

8. Health & Safety

8.1 Review status of Church crossing progress – ongoing

**GRENDON UNDERWOOD PARISH COUNCIL
GENERAL MEETING MINUTES – 27 April 2026**

- 8.2 Playgrounds Inspection - Cllr Jackman confirmed no issues
- 8.3 Defibrillators Inspection - Cllr Moloney confirmed inspections will be completed on 28 April and will be uploaded to The Circuit.

9. Stakeholders

- 9.1 Saye & Sele Foundation – **ACTION:** Clerk to follow up e-mail re trustee vacancy sent on 25 February to Grendon Underwood School.
- 9.2 Police – The liaison volunteer communicates regularly. Clerk reported the vandalised bus shelter via the online reporting service.

10. Personnel – Confidential Information

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

11. Open Forum for Members Only (under adjournment) for Councillors to bring items to go on the next agenda for discussion at the next meeting.

Noticeboard – **ACTION:** Clerk to chase supplier to repair.

Policies – Cllr Martindale confirmed new/amended policies will be brought forward to the annual meeting.

12. Date of Next Meeting - confirmed Annual Parish Meeting at 18:00 hrs and Annual Parish Council Meeting at 18:30 hrs on 18 May 2026.

GRENDON UNDERWOOD PARISH COUNCIL TRANSACTIONS				
Transaction Date	Type	Transaction Description	Debit Amount	Credit Amount
01/04/2026	SO	MARION RYLEY	£ 10.00	
02/04/2026	DD	BC RECEIPTS BCKSCNCL3500413533	£ 38.40	
14/04/2026	BGC	BC PAYMENTS LA01 3402042259 K		£ 12,337.50
20/04/2026	PAY	SERVICE CHARGES	£ 4.25	
30/04/2026	SO	BENFIELD LANDSCAPE	£ 608.88	
30/04/2026	FPO	CLERK APRIL SALARY	£ 507.80	
30/04/2026	FPO	GU VILLAGE HALL HIRE	£ 125.00	
30/04/2026	FPO	CLERK OFFICE EXPENSES	£ 48.25	
30/04/2026	FPO	E.ON ENERGY	£ 45.60	
30/04/2026	FPO	ZURICH TOWN&PARISH	£ 2,751.01	

Signed as a true and accurate record Dated:

Cllr K Moloney, Chairman